



Minutes of Board Meeting Wednesday 20 March 2024

ATTENDEES: Chairperson: Hana McDonald
 Staff Representatives: Sharon Marchenko (Principal), Louise Twist (Teacher) Brandon Ellis (Teacher), Steve Pascoe (Teacher)
 Parent Representatives: Hari Kirupanather, Hana McDonald, Scott Payne, Parvatti Pillai
 Community Representatives: Rasa Subramaniam

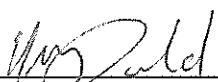
1.0	Welcome and apologies	ACTIONS
1.1	<p>Opening and welcome. The meeting was opened by Hana at 4.30pm. She welcomed members of the Board to the Annual Open Board Meeting.</p> <p>Chair Vote The Board agreed to vote in Hana as Chair of the Board for 2024</p>	
1.2	Apologies: Nil	
1.3	<p>Agenda</p> <ol style="list-style-type: none"> 1. Vote – Chair – Sharon 2. Welcome – Conflicts of Interest - Chair 3. Previous Minutes – Chair 4. Business Plan Targets – Sharon/Brandon/Louise/Steve 5. Financial Report (Endorse Budget) - Sharon 6. Shaping Minds (Quality Teaching Strategy) - Brandon 7. Student Leadership / Voice – Sharon & Louise 8. Policy – Behaviour - Steve 9. Digital Technologies & BYOD - Louise 10. Fathering Project - Brandon 11. Board Visibility – Sharon 12. Scheduled Annual Meetings - Sharon 13. General Business - Chair 	Item 11 to be discussed later in the year.
2.0		
Disclosure of interest		
2.1	<p>The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. An example of a conflict of interest would be if the school was purchasing new school uniforms and you were a uniform supplier, it would be a conflict of interest. This would need to be disclosed.</p>	
3.0		
Previous Minutes		
	<ul style="list-style-type: none"> • The Open Annual Meeting was not as successful as planned. • Rasa noted that this could have been due to the difference in timing. The meeting was conducted at the start of the new year as opposed to the end of the previous year. • Dr Jags was a guest speaker at the previous Open Meeting which could have been a contributing factor to higher uptake in the previous year. • The board agreed that next Open Meeting will be held at the end of the year. <p>Members analysed previous minutes.</p> <p>Hana motioned and Hari seconded the minutes</p>	
Priority item A		
4.0		
Business Plan Targets		

	<ul style="list-style-type: none"> • Sharon explained to the board that targets existing in the current Business Plan will need to be reviewed and restructured moving forward into the new cycle. • Changes in testing format for assessments such as NAPLAN and PAT has resulted in the in ability to analysed success against certain targets in relation to assessment. • PAT and NAPLAN are now adaptive tests which means they are more individualised to each student’s performance. • The new three year cycle of the Business Plan is approaching thus a new creation must commence. • Louise noted that targets developed around BYOD had been met. 98% of uptake in Year 3 suggests a significant result in relation to the 80% first set. • Sharon expressed to the board that ‘Be You’ data will be gained in due course as well as NAPLAN results from this year. • Rasa queried if the DoE had templates for Business Plan review and creation. Due to the contextual nature of these plans they do not. • The current BPS Business Plan is structured in a way to make it more efficient for reviewing achievement using the ESAT Tool. In the next cycle the BPS Business Plan will include minor tweaks and adjustments as opposed to a total rehaul. • Hana asked the board for additional comments regarding the business plan. No additional comments made. 	
5.0	<p>Financial Report</p> <ul style="list-style-type: none"> • Sharon presented the financial report to the board in light of the recently conducted finance committee meeting. • The committee participated in robust discussion informed by important aspects of school strategic direction and the DoE’s Focus and System Initiatives. • Staffing numbers can have an impact on the allocation funds. • Currently, BPS are in the Green Zone and this can be greatly attributed to the influx of enrolments. This also includes more EAL/D funding, Aboriginal funding, PEAC and Camp Australia. • Sharon discussed how a large portion of funds have been used to invest in building staff capacity. This decision making has alignment with the key themes outlined in Quality Teaching Strategy (QTS). • The Shaping Minds initiative has been engaged and will involve staff participating in a professional learning and reflection process on professional practice. • A large portion of the budget has been allocated to this initiative. • Rasa questioned what the difference in pricing was across general professional learning engagements. Is it worth the investment? • Sharon reiterated that allocation of funds was justified due to the depth of professional learning to be undertaken. • Scott asked – Are staff happy? • The general response has been positive. • Jennifer asked about Cash Carry Forward in the budget. Sharon clarified the key differences in school budgets vs standard businesses. • Hari posed the question – What impact does ICT have on the budget? WAPs and servers do contribute to the overall balance. 14 bought last year. • Board members endorsed the financial report. Moved by Scott and seconded by Hari. 	
6.0	<p>Shaping Minds</p> <ul style="list-style-type: none"> • Brandon presented to the board a report summary of the Shaping Minds initiative which BPS staff are participating in, in 2024. • Key takeaway information includes: <ul style="list-style-type: none"> ○ Shaping Minds Is aligned with the teaching for impact framework which the department has released in recent years and supports the school’s overall goals and strategic direction for building and improving staff capacity to then in turn improve the curriculum outcomes of all students. 	

	<ul style="list-style-type: none"> o Shaping Minds is a pioneering initiative that integrates the science of learning with the art of teaching. With over a decade of experience, is dedicated to enhancing student outcomes through evidence-based practices. <p><u>Core Principles:</u></p> <ul style="list-style-type: none"> o Evidence-Based Approach: Teaching methods are backed by research in Educational and Cognitive Sciences. o Inclusivity: Practices benefit all students, regardless of background or ability. o Practicality: Strategies that can be effectively implemented in diverse classroom settings. <p><u>Signature Program: Research to Impact</u></p> <ul style="list-style-type: none"> o Research to Impact, offers practical demonstrations, personalised coaching, and high-quality resources. o The staff at BPS will be participating in this over the course of four terms in the context of 4 workshops. o Workshop 1: Which all staff have participated in on first PD Day. This revolved around unpacking relevant theory and John Sweallar’s cognitive load theory. They also outline methods for attention as well as questioning and CFU strategies. Representatives from Shaping Minds have since been out to visit the school to demonstrate strategies spoken about in Workshop 1 as well as illustrating the principles which form the basis of Workshop 2. Teachers benefit from seeing the strategies in context. Later in the course they will be observing our staff delivering and enacting the learnings undertaken from the workshops. o Workshop 2: Focuses on daily review. Which is underpinned by embedding spaced practice to transfer learning from short term to long term memory. o Workshop 3: Explicit Skill based lessons. Informed by I do We do You teaching model. Observations are undertaken again. o Workshop 4: Taking a deeper dive into maximising impact including teaching conceptual knowledge and a final round of in person instructional coaching. 	
7.0	<p>Student Leadership and Voice</p> <ul style="list-style-type: none"> • Last year, BPS won the Healthways Grant. • The funds from this grant are being allocated to engaging the services of ‘Sports Challenge’. • Sports Challenge provides the school an avenue for gaining data on Health and Fitness levels. The data gained from Sports Challenge testing and physical assessment will inform the creation of a new canteen menu as well as suggestions for teaching in the Health and Fitness areas. • It was also noted that ‘Crunch n Sip’ is now rebranded as ‘Crunch n Move’. • Parents will receive data gained from surveys and fitness testing. • Surveys have occurred and were strategically designed. <p>Sharon deferred to Louise to discuss the Grip Conference.</p> <ul style="list-style-type: none"> • Louise and Madison attended the Grip Conference with the Year 6 students. • This involved learning about leadership skills and improvement strategies. • The board acknowledged that training kids to be leaders was extremely beneficial. • It has been observed that the current Year 6 students are showing good leadership and enthusiasm. 	
8.0	<p>Behaviour Management Policy</p> <ul style="list-style-type: none"> • Steve discussed amendments to the BPS Behaviour Policy. • Some notable additions have been the policy on Vaping in accordance with the DoE’s Focus. • Furthermore, the Positive Behaviour Model has had some slight adjustments. This includes updating the School Tokens reward system. Steve will be working on a Faction Competition to complement the existing rewards system. Given the absence of a Phys Ed specialist it is important to continue promoting healthy competition within the school. It is also another opportunity for the Faction Captains to assume further responsibility. 	The board to read the new BPS Policy and Endorse in the next meeting.

	<ul style="list-style-type: none"> • Rasa noted that vaping issues could be reduced with a further emphasis on sporting activity amongst children. Scott also acknowledged the benefit of this. • Factions are not only for children with sporting abilities but for everyone. • Sharon noted that the Behaviour Policy sent via email was an older version. • The board discussed the ramifications of being caught vaping. The department have outlined consequences such as loss of good standing. Board members questioned whether this was automatic or by discretion? • With younger students they're more impressionable. • Sharon acknowledged that there would still be due diligence required in the loss of good standing. 	
9.0	<p>Digital Technologies</p> <ul style="list-style-type: none"> • Sharon has applied for a grant for the construction of a STEM centre on campus. • If we win, it will be built next to the Art room barring approval. • Louise expressed that Ben Hartig has offered to coach Lego League. The aim is to commence this next term for Years 3-6. Experts from Curtin University to be involved in this project. • The use of Artificial Intelligence (AI) within teaching and learning is being promoted. • The DoE is mindful of AI and is determined to ensure it is embedded appropriately in schools. • A STEM Club for girls will be formed should scheduling allow for this. • Louise also discussed that Year 4-6 students are currently coding their own games for a competition. If they win, they will have their game presented at a large gaming convention. • Scott asked – Have there been any comments from parents in regards to increased screen time? The board members didn't seem to think there was at this stage. • Cyber Bullying issues were also discussed. Paul Litherland has been providing parent workshops for Year 5 and 6 parents in recent years and would like for this to continue. • Beacon app by Telethon Institute is an effective way for parents to track child activity on devices. Louise to investigate if it still allows parent restriction capabilities. • Roblox was discussed and acknowledged as a dangerous online community. Parents must be wary of this gaming platform. 	Parents to be advised of appropriate safety measures to assist with managing online activity their children partake in.
10.0	<p>Fathering Project</p> <ul style="list-style-type: none"> • Brandon presented a summary on the status of the Fathering Project initiative operating at BPS. • Key information included: <ul style="list-style-type: none"> ○ The Fathering Project is a nationwide initiative aimed at promoting positive fathering and male/father figures' involvement in children's lives. At BPS we have embraced this program to empower fathers and father figures in our community to become more engaged, supportive, and involved in their children's upbringing and education. ○ In 2021 in response to community feedback indicating a desire for increased parental involvement in their child's education, we seized the opportunity to cultivate stronger school-family ties. ○ The launch night, themed 'Pizza and Paper Planes', featured a diverse array of activities and challenges, culminating in a 'father and child pizza dinner' and an informative session delivered by a Fathering Project representative. The overwhelming success of this event, attended by over 150 individuals, far surpassed expectations, setting a promising tone for future collaboration. ○ This sustained effort has resulted in the emergence of a vibrant and thriving initiative within the school community, with tangible benefits observed in students' overall mindset and well-being. 	

	<ul style="list-style-type: none"> • Martin Lau – Dad’s Group Leader has also shared information: • Recent and Upcoming Events: <ul style="list-style-type: none"> ○ Dads and Kids – Waterplay Day (25/02): Approximately 15 families participated, enjoying a day of fun and bonding. ○ Dads Only Event – Otherside Brewhouse (23/03): An upcoming event aimed at fostering camaraderie and support among fathers/father figures. • Number of Members: We currently have about 120 members on our WhatsApp group, with active participants ranging from 10 to 15. • Positive Impacts on Student Well-being: <ul style="list-style-type: none"> ○ It is often said that it takes a village to raise a child. Our main aim is to create positive interactions between families regardless of their culture and background. We have noticed an increase in participation from new families, including migrants or those transferred from other schools. Our events provide children and dads with extra opportunities to socialise and build connections. • Additional Notes: <ul style="list-style-type: none"> ○ We are committed to hosting a minimum of two events per term this year to encourage more families to join us and experience the benefits of the Fathering Project. 	
11.0	Scheduled Meetings <ul style="list-style-type: none"> • Sharon has sent an email in regard to scheduled meetings. Please refer to this for specific board meeting dates. 	
12.0	Reports and operational matters Nil	
13.0	Other business Hana <ul style="list-style-type: none"> • Hana thanked Sharon for the recruitment process of Pav’s appointment. Hana <ul style="list-style-type: none"> • The board discussed the traffic issue at the front of the school. Scott has offered to assist with traffic control. PEAC has been contacted to remind parents about traffic protocols. • Hana expressed that the Board Chair can apply for Traffic Counts and there is another survey happening in Term 2 in collaboration with the P & C. 	
14.0	Next meeting	
15.0	Attachments	
16.0	Meeting close/adjournment/next meeting	
16.1	Hana closed the meeting at 6.03pm	Information is to be sent to members 1 week prior to meeting.



Signed (Chair)

28/8/24

Date:

