



32 Hardy Street

Bull Creek Western Australia 6149


Tel: 08 6216 4400

*Minutes of Meeting Wednesday 14 June 2023*

**ATTENDEES:** Chairperson: Hana McDonald  
 Staff Representatives: Sharon Marchenko (Principal), Tracey Owen (Associate Principal), Julie McCarthy (Associate Principal), Louise Twist (Teacher), Steve Pascoe (Teacher)  
 Parent Representatives: Paige Goodsell, Hari Kirupanather, Scott Payne  
 Community Representatives: Rasa Subramaniam, Matt Woodall, Jennifer Spanbroek

1.0	<b>Welcome and apologies</b>	<b>ACTIONS</b>
1.1	Opening and welcome. The meeting was opened by Sharon at 4.35pm. She welcomed members of the Board to the meeting and introduced Cr Jennifer Spanbroek to the group.	
1.2	Apologies: Scott Payne, Matt Woodall	
1.3	Confirmation of Agenda. The Board confirmed the agenda for the meeting of Wednesday 22 March 2023. <b>Agenda</b> Official Vote for Board Chair-Sharon <b>Rasa nominated Hana McDonald for Board Chair.</b> <b>Tracey seconded the motion.</b> <b>Members voted unanimously for Hana to be Board Chair.</b> Acknowledgement of Country-Hana  <ol style="list-style-type: none"> <li>1. Welcome – Conflicts of Interest - Hana</li> <li>2. Previous Minutes – Hana</li> <li>3. 2022 Annual Report-Sharon</li> <li>4. Crunch and Sip Guidelines-Julie</li> <li>5. Aussie Optimism- Jon/Tracey</li> <li>6. Data- On Entry- Tracey</li> <li>7. Digital Technologies-Louise</li> <li>8. Financial Report- Sharon</li> <li>9. Surveys-Student Voice-Julie</li> <li>10. Targets-Tracey</li> <li>11. General Business - Hana</li> </ol>	Item 9 on the Agenda has been moved forward to Item 3.
2.0	<b>Disclosure of interest</b>	
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. An example of a conflict of interest would be if the school was purchasing new school uniforms and you were a uniform supplier, it would be a conflict of interest. This would need to be disclosed.	
3.0	<b>Minutes of previous meeting</b>	
3.1	<b>Previous Minutes – Chair</b> Review minutes of previous meeting. Minutes from 22 March will be signed by Board Chair, Hana McDonald. <b>Rasa motioned that the previous minutes were correct.</b> <b>Hari seconded the motion.</b> <b>All members agreed that the previous Minutes were correct.</b>	Minutes to be forwarded to all Board members in a timely manner. On receiving the Minutes, members have <b>one week</b> in which to reply to Sharon with feedback.

4.0	<b>Priority item A</b>	
Julie	<p><b>Student Voice</b> The student leaders attended the GRIP conference in March. Ciana and Mica addressed the group with their views and information they gleaned from the Conference. They shared that they learnt the attributes good leaders display, engaged in interesting and fun activities, interacted with students from other schools and returned to Bull Creek with a toolkit to enhance their leadership qualities.</p> <p>We are working on including student voice in some decision making within the school. Students are encouraged to submit their ideas and initiatives to staff. 28 student leaders attended the GRIP Leadership Conference where they were presented tailored seminars, practical and interactive activities. GRIP Leadership is a values driven organisation. The core values being <b>GENEROSITY, RESPONSIBILITY, INTEGRITY, PEOPLE.</b></p>	
Sharon	<p><b>2022 Annual Report</b> Sharon shared this document with the Board. The school followed the template provided by the Department of Education. It gives an overview of our school in 2022. Attendance down in 2022-COVID related. NAPLAN-school tracking well with the NAPLAN results. Last year, Year 6 students attended 13 different high schools. This increases staff workload with transition, particularly students with special needs. Budget aligns to our school priorities- eg Louise-Digi Tech. Darren's Board report included. Nicky Stott P&amp;C President report. Hari- destination schools- Our staff talk to high school Year Coordinators and SAER teachers to ensure a smooth transition from primary to high school. Students from Year 7 return to Bull Creek and speak to our Year 6 cohort. Leeming Ed Support- need to apply early for these student positions.</p>	Members to peruse this document and email Sharon with any queries or comments.
Julie	<p><b>Crunch and Sip Guidelines</b> <b>See document</b> This document was developed following the Crunch and Sip Guidelines. Staff had a great deal of input in producing this document to ensure that it works in their classrooms. Timetabling, DOTT etc <b>Paige motioned that we endorse this document.</b> <b>Hari seconded the motion.</b> <b>All in Favour</b></p>	Julie will update the Guidelines with suggested wording.
Tracey	<p><b>Aussie Optimism</b> This program is implemented in K-6 classrooms as part of the Health Curriculum. Students are taught practical skills and strategies to manage their emotional wellbeing and mental health. There is a timetable showing when this program will be conducted in the classrooms. We have a Chaplain available to support students 3 days a week. The School Psychologist is mostly used to support implementation, train new staff, coach teachers, model lessons and develop a school-wide scope and sequence.</p> <p><b>ABOUT AUSSIE OPTIMISM</b> This year we introduced the program across the school. The staff all received professional learning prior to it being introduced. It is designed to be applied over a whole term with one session a week. Aussie Optimism teaches practical skills and strategies relating to social and emotional wellbeing and problem-solving in children and makes use of empirically validated psychological and educational techniques. The Aussie Optimism Program was developed by Curtin University to reduce and prevent anxiety and depression in children and adolescents. Aussie Optimism also develops and promotes positive mental health in children, adolescents and school communities.</p>	

	<p>Aussie Optimism is based on research in psychology (e.g., Seligman, Kendall and Ellis) and uses this information to help develop social and emotional skills, competencies and resilience. Our own extensive research indicates that Aussie Optimism may:</p> <ul style="list-style-type: none"> <li>• reduce mental health difficulties</li> <li>• increase recovery from depressive disorders (anxiety and depression)</li> <li>• reduce the incidence of suicidal ideation and behaviour</li> <li>• increase the recovery from suicidal ideation and behaviour</li> <li>• increase pro-social behaviour</li> <li>• reduce the likelihood of drinking and smoking at later stages</li> <li>• reduce hyperactivity</li> </ul> <p style="text-align: center;"><b>AUSSIE OPTIMISM PROGRAMS &amp; WORKSHOPS</b></p> 	
Tracey	<p><b>Data- On-entry</b></p> <ul style="list-style-type: none"> <li>• Purpose: On-entry is an assessment for learning. It provides the classroom teacher with information about the skills and understandings that children demonstrate at the commencement of the school year. Provides information that is used to plan and deliver targeted programs, reflective of each child's needs and capabilities. On-entry identifies, early in the school year, children who may require additional support or extension.</li> <li>• On-entry assesses the literacy and numeracy skills and understandings considered critical to early and ongoing educational development.</li> <li>• Parents/caregivers are provided a summary of the skills and understandings their child demonstrated during the assessments, as well as ideas for supporting their child's development at home.</li> <li>• At Bull Creek we also assess students at the beginning of Year 1. This enables us to track student progress and assist with planning for Individual IEPs and Intervention groups.</li> </ul> <p><b>On-entry results</b> compared to schools with a similar ICSEA (Index of Community Socio-Educational Advantage).  PP Numeracy- above other schools in the top 20%  PP Writing- above other schools in the top 20%  PP Reading- above other schools in the top 20%, same in bottom 20%</p>	
Louise	<p><b>Digital Technologies</b></p> <p>The Digital Technology extension group are going to showcase their work at Scitech- competing against 7 other schools.</p> <p>Year 3 students involved with BYOD have shown increasing confidence with their own devices. Teachers in Year 3 are utilising SeeSaw to communicate with parents in sending home activities completed at school. They are also implementing many new strategies in their teaching to enhance student learning. eg templates for students using maths strategies eg split strategy- and differentiation within the lesson.</p> <p>Year 4 Staff 2024- attending PD at Harrisdale PS for BYOD.</p> <p>Steve -AI in his classroom- upskilling students with Augmented Reality, creating writing prompts etc. Steve is preparing his students to be confident in using ICT, so they are ready for high school.</p> <p>Hana- Cybersafety</p> <p>All teachers explicitly teach their students how to be safe on the internet.</p> <p>Apple Classroom is utilised when students are working to control/ restrict access to inappropriate sites/material.</p>	Scitech debrief- students to talk to Board members

	Only Department of Education approved apps are accessible at school.	
<b>Sharon</b>	<p><b>Financial Report</b>  Emailed to Board.  Camp Australia paid, LDC paid.  Targeted Initiatives- PP – we bought new blocks for them to promote literacy and numeracy.  Paige Queried:  Charges and Fees- Budgeted \$1, 076 but \$22,000 actual to date??  Fundraising/ Donations/Sponsorships????  Leeanne – make a mutually convenient time to have a meeting with members-Hari, Hana, Scott- to discuss One line Budget and what each item means.</p>	Sharon to follow up in answering these queries. Members to let Sharon of a time when a meeting could take place with Leeanne
<b>Tracey</b>	<p><b>Targets</b>  Green- Met Target  Yellow-Working on it  Red Not met</p> <p>Yellow- 70% On entry 450 points  Most targets were in the green  97% BYOD uptake  Attendance 93.6%</p>	
<b>Hana</b>	<p><b>General Business</b>  Allergy Aware Policy-  <b>Motioned to endorse this policy.</b>  <b>Paige seconded the motion.</b>  <b>All in favour.</b>  Steve on LSL for term 3- Brandon Ellis to take his class in Term 3.  Aboriginal Artwork in board room- Mounted with PALS Grant money. Culturally approved by Aboriginal elder.  P&amp;C paid for new marquees with indigenous artist designs on them.  New signage around the front of the school.  Tracey Owen advised that she has written her resignation from the Board after seven years as her workload is enormous. The Board would officially like to acknowledge and thank Tracey for her hard work, time and commitment to the Board over the last seven years.</p>	
7.1		
8.0	<b>Other business</b>	
9.0	<b>Next meeting</b>	
	<b>Wednesday 6 September 2023 at 4.30pm</b>	
10.0	<b>Attachments</b>	
	Allergy Aware Policy Financial Report-One Line Budget Crunch and Sip Guidelines 2022 Annual School Report.	
11.0	<b>Meeting close/adjournment/next meeting</b>	
	Meeting closed by Hana- at 5.54pm	Information is to be sent to members 1 week prior to meeting.

  
Signed (Chair)

28 June 2023  
Date: